

Committee Hearing Summary Sheet

Reference: 255244
Name: TBC
Address: 33-35 Piccadilly, Manchester, M1 1LQ
Ward: Piccadilly
Application Type: Gambling Premises Licence - New
Name of Applicant: Trafalgar Leisure Ltd
Date of application: 26 January 2021

Conditions have been agreed, on 8 March 2021, between the Licensing and Out of hours team (LOOH) and the applicant. As agreements have been reached, LOOH have withdrawn their representation.

The conditions agreed are as follows:

1. The premises shall install and maintain a digital colour CCTV system which shall cover all public areas where licensable activities may be provided and all public entry and exit points. CCTV shall record whilst the premises are open to the public. All recordings shall be kept available and unedited for a minimum of 28 days with the date and time stamping.
2. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public and must be able to produce / download / burn CCTV images upon request by a police officer or an authorised officer of the licensing authority. Any footage must be in a format so it can be played back on a standard personal computer or standard DVD player. Where the recording is on a removable medium (i.e. compact disc, flash card etc.), a secure storage system to store those recording mediums shall be provided.
3. The premises shall display prominent signage indicating that the Challenge 25 scheme is in operation. Notices advising what forms of ID are acceptable must be displayed.
4. Staff shall be provided with comprehensive training in interactions/interventions with customers who appear to have a gambling problem and in refusing entry to any person that is intoxicated or under the influence of drugs. Staff will also receive training and guidance on policy and procedures that are applicable to customers who may gamble beyond their means.
5. Staff shall be provided with comprehensive training around the Self Exclusion Policy; Challenge 25 policy and its operation; Emergency procedures, Specific issues relating to the local area; Compliance with the licence conditions and obligations and offences under the Gambling Act.

6. Documented records of training completed shall be kept for each member of staff. Training shall be regularly refreshed and at no greater than 12 monthly intervals. Training records shall be made available for inspection upon request by a police officer or an authorised officer of Manchester City Council
7. Any door supervisors employed at the premises in accordance with a risk assessment, shall when employed, wear high visibility armbands and a register of those door supervisors employed shall be maintained at the premises and shall include:
 - i. the name, date of birth and residential address of that person.
 - ii. the time at which he / she commenced that period of duty with a signed acknowledgement by that person.
 - iii. the time at which he / she finished the period of duty with a signed acknowledgement by that person.
 - iv. any times during the period of duty when he / she was not on duty.
 - v. If that person is not an employee of the Licensee or his / her employer, the name of the person by whom that security person is employed
8. An incident log (which may be electronically recorded) shall be kept at the premises for at least six months, and made available on request to the police or an authorised officer of the licensing authority, which will record the following incidents including pertinent details:
 - a. No. of interventions in a calendar month along with a short description of the cause and effect
 - b. No. of cases in a calendar month where persons who have decided to voluntarily exclude themselves from the premises have tried to gain entry
 - c. No. of mandatory exclusions needing enforcement in a calendar month along with a short description of the cause and effect.
 - d. Attempts to enter by those underage in a calendar month along with short description of incident and action
 - e. Attempts to enter by those underage in the company of adults in a calendar month along with short description of incident and action
 - f. Attempts to enter by those underage with complicit adults in a calendar month along with short description of incident and action
 - g. Staff interventions with customers concerning potential problem gambling in a calendar month along with short description of incident and action
 - h. Refusals of entry to the premises along with a short description of incident and action.

- i. Incidents of behaviour requiring immediate police assistance along with short description of incident and action.
- j. Suspicious financial behaviour
- k. Any faults in the CCTV system

Any incidents recorded in this log must also record the date and time the incident occurred.